Fieldnote Web Development

WordPress & front-end development
Remote - Minneapolis, MN
(612) 555-0112 | billing@fieldnote.example

INVOICE

Invoice #: FWD-26-047
Invoice date: Nov 21, 2026
Terms: Net 14
Due date: Dec 5, 2026

BILL TO

Operations Lead
Northwoods Canoe Outfitters
1200 Lake Avenue
Ely, MN 55731
ops@northwoods.example

BILLING DETAILS

Project: Booking site maintenance & fixes
Billing period: Nov 10 - Nov 21, 2026
Rates: $85/hr standard; $110/hr after-hours emergency
Time records: From time tracker; detail on request

AMOUNT DUE

$1,373.75

by Dec 5, 2026

Task / Description	Date	Start	End	Break (min)	Hours	Rate / hr	Amount
Plugin & core updates, staging test	Nov 10	9:00 AM	10:45 AM	0	1.75	$85.00	$148.75
Fix booking form date-picker bug	Nov 11	1:00 PM	4:20 PM	20	3	$85.00	$255.00
Page speed fixes: image compression, caching	Nov 13	8:30 AM	12:00 PM	15	3.25	$85.00	$276.25
Emergency: checkout outage, rollback & fix	Nov 15	9:40 PM	11:55 PM	0	2.25	$110.00	$247.50
Client call & change request estimate	Nov 18	10:00 AM	10:50 AM	0	0.75	$85.00	$63.75
Build new trip-gallery page template	Nov 20	12:30 PM	5:30 PM	30	4.5	$85.00	$382.50

TIME SUMMARY

Total hours: **15.5**

ROUNDING

Each time entry is rounded to the nearest quarter hour after unpaid breaks.

PAYMENT

Bank transfer or card via payment link, within 14 days.

TERMS

Payment is due by the due date shown. Balances unpaid after the due date may incur a late fee of 1.5% per month (or the maximum allowed by law, if lower).

Subtotal	$1,373.75
Sales tax (0%)	$0.00
TOTAL	**$1,373.75**
BALANCE DUE	**$1,373.75**

Thank you for your business.

SAMPLE

Preview only - the download contains the editable, unwatermarked files.