Clara Voss Studio

Original paintings, commissions & murals
18 Arts District Way, Santa Fe, NM 87501
(505) 555-0172 | studio@claravoss.example
NM gross receipts tax ID: (enter yours)

INVOICE

Invoice #: CVS-C-026
Invoice date: Nov 20, 2026
Terms: Net 14
Due date: Dec 4, 2026

BILL TO
Elena Vargas
3 Camino Pinon
Santa Fe, NM 87505
evargas@mail.example

ARTWORK DETAILS
Artwork title: "Late Light over the Sangres"
Medium & size: Oil on canvas, 24 x 36 in.
Commission agreement: Signed Aug 30, 2026
Reproduction rights: Retained by the artist
Delivery: Hand delivery & install, Dec 4, 2026

AMOUNT DUE
$2,302.68
by Dec 4, 2026

Description	Qty	Unit	Rate	Taxable	Amount
Original commissioned painting, oil on canvas 24x36	1	work	$2,400.00	Y	$2,400.00
Gallery float frame, walnut	1	frame	$380.00	Y	$380.00
Additional sketch & color study revisions	1	round	$150.00	N	$150.00
Archival digital scan for client records	1	file	$60.00	N	$60.00
Rush completion fee (moved up 2 weeks)	1	item	$200.00	N	$200.00

PAYMENT
Bank transfer, card or check. The artwork is delivered once the balance is paid.

RIGHTS
The buyer owns the physical artwork. Copyright and reproduction rights remain with the artist unless transferred in writing.

CARE
Display out of direct sunlight; dust lightly with a soft dry brush.

Subtotal	$3,190.00
Sales tax (8.19%)	$227.68
Delivery & hanging	$85.00
TOTAL	**$3,502.68**
Less: 50% commission deposit	-$1,200.00
BALANCE DUE	**$2,302.68**

Thank you for commissioning this piece.

SAMPLE

Preview only - the download contains the editable, unwatermarked files.